e-Chamber Version Log-2012/2013/2014

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Any assistance required in adding new fields is included for clients with annual support, contact us at BAACsupport@comcast.net or call us at 800-457-9326 for this assistance.

Version/Date	Change Description	New Fields
01/02/2013	Minor adjustments to new Sub Account Budgeting, also corrected issue with Account Summary Report in Reports A for more than one payment on a credit card displaying full amount billed rather than the partial paid amount.	
11/11/2013	Major Update, added ability for Sub Account budgeting and overhauled maintaining the Chart of Accounts. Also included error reporting to ensure the data is free of errors for budgeting figures for current and last year.	New table for sub account budgeting
	Added ability to create an email message for a selected invoice in open invoices. Outlook must be the email client and the message is strictly a text message indicating invoice number, date due and a breakdown of the charges. It also shows any monies paid and total currently due. Intended to send out reminders for past due invoices.	New tables for the email message
	Expanded Member Letters to be able to view a selected Member on the Main Menu, All Members, or by date paid on membership renewals.	
	Added capability when view chart of accounts, sub accounts to move money from one account to another IF it is a duplicate. Descriptions between the 2 accounts and its type (Income or Expense) must be identical.	
	Modifications when viewing source of income from the registers to edit the account assigned to that income	
	Added new field for Major Events to enter a User event number	Activities table
10/17/13	Added option when editing a Major Event Registration or Unregistering a participant to either A) Apply a Major Event Credit for future events; B) Issue a Refund (logged to the Checking Acct Income register) or C) Apply NO credit or Refund.	
9/5/13	The Members by Date Terminated is an often ran report, it is currently in Reports B under Member Mailing Reports. This report was copied to Reports A as well for clients to easier locate this. It is now under Contact Reports (formerly Member reports)	
	Corrected an issue with the recently added Bill For Services function. When processing payment at the same time, it was incorrectly recording amount paid when qty was greater than one.	
8/15/13	In Major Events Summary List, added the total number of participants for each event. This was placed next to the current outstanding monies due from an event.	
7/1/13	Corrected linking Issue when viewing hours for a selected past paycheck. Made Federal Withholding preferences required before allowing the logging of Employee Hours.	
6/27/13	Added ability to prorate Member Dues when adding a new member and creating an invoice. This will not prorate optional fees, add'l category fees or Application Fees.	
6/8/2013	Added ability to Exclude Chart of Accounts Masters from the Budget Process IF Budgeted Amount, This Year Amounts AND Last Year Amounts are equal to zero.	

6/6/2013	Added a program option to only use Member Happenings (now Chamber Happenings) to manage the calendar. This will bypass the standard Calendar of Events (not contact related) and directly open the Chamber Happenings page (where you can assign a contact).	New field to set calendar mgmt preference
	Added 2 new reports to Member Happenings form (now named Chamber Happening. These are by the event location for the event selected. Option to view by Name or Date.	
	Add new feature on Employee / Volunteer list. Users can now log volunteer hours, assign a category to describe those hours and then produce reports/exports based on logged hours.	New field "Category" in Hours log table
	Corrected issue with Network Events to have the invoice show cost from the attendee list, not the default event cost. This in event the cost is edited for any reason	
	Added a field for Bill For Services, User Notes for Invoice, these notes will appear on the invoice with the Description. This in event the user wants to indicate the date of service or any other relative information	
6/4/2013	Corrected an issue when adding new contacts that if the page down key was pressed it was looking for new record. Page up/down no longer allowed when adding contacts.	
	Corrected a rare issue that if a contact paid via credit card but the invoice contained a negative (credit) value for the same account, Finance reports would not show the account amount correctly on many financial reports.	
6/3/2013	Corrected an issue with Networking Events that resulted from the recent improvement for auto invoicing an attendee. The user would get an error and are then unable to undo an Advance Payment type.	
	Corrected an issue when editing an invoice and deleting an item with Access version 2007 and above, after deleting an item an error message appeared and would lock you from closing the edit invoice form	
5/30/13	Added a Built in Sort Option when viewing Major Event Participants to accommodate clients running MS Access Runtime.	
5/21/13	Added capability to Networking Events for an option to add a Caterer Name and/or Guest Speaker Name. This is then added to their Sponsor/Partner record on the contact detail and also appears in reports. This will also appear on their information sheet.	
5/6/2013	Enhanced the function of the New Network Event "Invoice" Payment type. Users now have options when selection Invoice Payment Type to A) IF there is also a business affiliated with the individual, the program will prompt for Who to Bill. B) In the event there is more than one individual for a business, the 2nd time a Payment type of Invoice is selected, the user has the option to add to the existing invoice OR create a new invoice. Associated functions in Open / Closed invoices were also modified to accommodate this new feature when receiving payments (partial payments are allowed) Or Deleting Invoices or Payments.	
	Created an option Checkbox for new/renew letters to print all members with a matching expiration date. Expiration date is one day less then the members next invoice due date.	

5/3/2013	Added 2 new client custom module letters. These letters are available from the main menu, Info Sheet command button was modified to now have selection for info sheets OR the letters. One letter is for New Members, the other for Renewing Members.	
4/22/2013	Added new ability to use the Bill for Services when selecting a payment type of invoice in Networking Events. Prior Versions required manually creating an invoice where as now it is created automatically. Also tied in the relationship to open/closed invoices when either receiving payments, deleting payments for deleting the entire invoice	
	Added New Bill For Services Button on General Tab of Contact Detail. Will auto create an invoice for billing of non dues services. Option to print invoice or receipt if paid	New Services table
2/2/13	Created 2 new Reports in Reports A Financial Reports, Used Chart of Accounts with Missing Descriptions, and Used Chart of Accounts that are no longer listed (possibly deleted). When these occur you will get “Unknowns” when running many of the Available Financial Reports.	
	Removed General Journal Entries when viewing Deposits by Date Range, these are only needed for P&L report and viewing Account Master Reports	
	Corrected Error when copying an event when coming from the Event Selection dropdown, it was fine when coming from the Event Summary List	
12/08/12	Added capability when member dues are zero AND other fees are selected to either Bill Other Fees with Auto Invoicing or Exclude All Other Fees (Do NOT Bill checkbox on Business Info)	New Field in Cust/Vend table
11/30/12	Added new function on Contact Detail History tab to transfer and Invoice to the affiliated business. Transfers will only be done if the contact is affiliated with another business and the transaction is an invoice.	
	Added the ability to set a credit card processing fee to invoices, if set to yes and payment type is credit card, the receive payments will prompt for adding a default amount to the invoice for credit card processing fee.	4 New Fields in 2 tables
	Added 2 Reports on the View Paid Invoices Form, one for include partial payments, one for full payments only. The reports added now group the payments by Month for the request date range	
11/13/12	Added a function to refresh all files that are uploaded to membership directories. Occasionally these files can get corrupted during an upload process. Refreshing these files will correct the issue.	
10/22/12	Added ability from Viewing Invoice Payments to View the invoice and set any invoice item related to a major event. This was done to accommodate using invoicing rather than Major Events billing. This income will then appear in the Event Net Calculation of Reports A	
10/9/12	Added new Insurance company / policy number tracking along with ability to record related actions for each policy	4 new tables
	Add to Reports A Member List report the ability to view a report/export both physical and mailing addresses. Prior to this the options where either Physical or Mailing	
	Modified Net Event Calculation Report in Reports A to allow selecting all past events. Prior to this, the option was for only current active events.	

10/2/12	Added Booth/Badge number on view participants for Major Events for easier entry if doing this after some/all are registered.	
	Modified Create Invoice on Member Add form to stop if Business or Individual Name was not entered	
	Added a check for a critical MS Access reference when opening the program. Program execution will halt if the references are missing for any reason or have changed physical location.	
	Added Capability to Pay Payroll Liabilities from any Register	
8/20/12	Added new fields on Categories/Keywords Tab for Contact Detail to allow for a YouTube video url OR embedded code. This data is also uploaded to Member Directories so visitors can click on this link to watch the video. This allows Members the ability to gain more visibility for their products or create “Commercials”.	tblCustVendor
	Created the ability for Pictures on the website to be aligned left or write, wrap Business Description Text yes or no. These used to be global settings for all members but can now be applied based on a members preference. Organizations can still use the Global settings if they prefer not to set individual members.	TblCustVendor, Org table, Website preferences
	Modified the Member Growth/Retention report in reports A to now be based on Fiscal year set in the organization infor/setup. This has been asked for by several organizations as the report has gained popularity.	
	New Report in Reports A, Membership Reports, added Former Members Missing a Termination Date. Will provide data only for those that have had a past membership renewal invoices	
	Added a View Deposit slip when viewing Registers for Grouped Deposits. This in the event the user forgets this before completing the deposit in “Make Deposits” form.	
	Added Employee Counts to the Member Lists Reports	
	Built in “Export” Command Buttons for most Report A-Membership Reports. This primarily due to Access 2007 and greater. Prior versions of Access allowed an Export from the preview reports screen which is no longer available in later versions. Next update will work on exports for the financial reports in Reports A.	
	Minor Improvements to the Prospect/Member Follow-up tracking database. User can now assign reps, next call date, etc. from the summary list.	
6/30/12	Modified Enter Bill to allow for a negative total that will not be logged to the register. This then allows entry of a bill that may have a total net credit such as a credit card bill where a refund issued exceeded other charges that need to be recorded.	
	Corrected change password routine, previous changes did not account for the effect on this process.	
	Re-arranged the Data Utilities Menu that put the “RESTORE NOW” button at the bottom and not next to “BACKUP NOW”. This helps to prevent accidentally Restoring older data if done before the Backup. Restore Now should only be done when directed by BAAC.	
5/23/12	Removed auto fill price for one when editing an invoice item	
4/30/12	Corrected Issue when adding a Non Member Individual	
4/24/12	Improvement to Net Event Attendee adds and Receipts	

4/9/12	Added New Field for entering credits for sales tax in the event a state has credit allowances, also added a note field to add when viewing sales tax liabilities to pay and record.	Non, used existing non used fields
	Modified Sales Tax Report when paying sales tax to not include the sales tax paid for Gross Sales. No issues with data, just a formula change on the report.	
	When printing checks, added the account information in section 2/3 of voucher checks, added capability to also include paychecks when printing checks in a batch.	
	Added a memo when auto billing "Repeat" invoices to alert the user that the invoice listed came from a completed invoice that is scheduled to repeat.	
	Corrected Issue with Auto Billing, the include date range of membership on the invoice option did not work, it included dates regardless of the setting	
3/28/12	Corrected View Payments for Major Event Billing Statement. In the unlikely event 2 payments for the same amount from the same person , same payment type and on the same day was received, it would only show one, not both.	
	Hidden form was appearing when closing a Network Event	
3/9/12	Correct General Journal Entry when moving from an expense account to an income account, it applied negatives for both credits and debits in the P & L report.	
3/4/12	Corrected Issue of Copy Major Event, needed to modify this procedure as a result of linking Calendar of Events with Major Events	
2/27/12	Added new website preferences for Business Description Text (wrap text Yes or No) if a picture is included and also select align the picture right or left in this field.	2 new fields in Web Preference table, and the member list that is transferred to the server on the client end
	Corrected make deposits when one or more where checked for deposit, and then one was voided. This caused the deposit to not be properly grouped in the related register.	
	Fixed Event Eval Summary Total Outstanding Calculation	
2/15/12	New Reports/Exports on Closed Invoices form. Improved Budget/Actual Monthly Forms/Reports/Export	
2/14/12	Added new report All Payment History for Members only	
	1099 Prompt to view summary or detail was not updated.	
2/8/12	Added total count numbers for open/paid invoice reports	
	Added another 1099 Report showing the detail of the source for the amounts.	
	Improved the 1099 Reporting by adding a 1009 checkbox to Chart of Accounts to augment the Contact 1099 Required. This will allow the user to only denote certain accounts as applying to the 1099.	
1/17/12	Added a new "View Less Detail" for Calendar of Events. Added an Expanded Memo field for Invoice Items.	
1/5/12	Added New 1099 Report, contact now has a checkbox if they should receive a 1099, report then displays a sum of all monies paid by date range.	

1/4/12	Added Major Event Evaluation Templates and Feedback Recording. Now ask your participants how you did so you can constantly improve your performance	2 new tables
	Added Major Event Summary form to view a snapshot of all Events	3 new fields in tblActivities
	Added Integration of Major Events to Calendar of Events, now easily update your calendar from the event detail page.	
	Resolved the issue with Auto Billing for Other Annual Fees. The issue being when the member was an individual with Billing to Others being a business, the amount was not being added to the correct contact. This had no impact with regular auto dues invoicing.	
	Added a new error check with Auto Billing to include possible setup errors for Pay Plan Members (more than 1/yr)	